HILLTOP POINT COMMUNITY DEVELOPMENT DISTRICT

FISCAL YEAR 2024 FINAL ADOPTED ANNUAL OPERATING BUDGET



August 3, 2023

HILLTOP POINT COMMUNITY DEVELOPMENT DISTRICT

FISCAL YEAR 2024

FINAL ADOPTED ANNUAL OPERATING BUDGET

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HILLTOP POINT COMMUNITY DEVELOPMENT DISTRICT

BUDGET INTRODUCTION

Background Information

The Hilltop Point Community Development District is a local special purpose government authorized by Chapter 190, Florida Statutes, as amended. The Community Development District (CDD) is an alternative method for planning, financing, acquiring, operating and maintaining community-wide infrastructure in master planned communities. The CDD also is a mechanism that provides a "solution" to the State's needs for delivery of capital infrastructure to service projected growth without overburdening other governments and their taxpayers. CDDs represent a major advancement in Florida's effort to manage its growth effectively and efficiently. This allows the community to set a higher standard for construction along with providing a long-term solution to the operation and maintenance of community facilities.

The following report represents the District budget for Fiscal Year 2024, which begins on October 1, 2023. The District budget is organized by fund to segregate financial resources and ensure that the segregated resources are used for their intended purpose, and the District has established the following funds.

Fund Number	Fund Name	Services Provided
001	General Fund	Operations and Maintenance of Community Facilities
200	Debt Service Fund	Collection of Special Assessments for Debt Service on the Series 2022 Capital Improvement Revenue Bonds

Facilities of the District

The District's existing facilities include storm-water management (lake and water control structures), wetland preserve areas, street lighting, landscaping, entry signage, entry features, irrigation distribution facilities, recreational center, parks, pool facility, tennis courts and other related public improvements.

Maintenance of the Facilities

In order to maintain the facilities, the District conducts hearings to adopt an operating budget each year. This budget includes a detailed description of the maintenance program along with an estimate of the cost of the program. The funding of the maintenance budget is levied as a non-ad valorem assessment on your property by the District Board of Supervisors.

COMMUNITY DEVELOPMENT DISTRICT

	Fiscal Year 2023 Proposed Operating Budget	Current Period Actuals 10/1/22 - 3/31/23	Projected Revenues & Expenditures 4/1/23 to 9/30/23	Total Actuals and Projections Through 9/30/23
REVENUES				
SPECIAL ASSESSMENTS - SERVICE CHARGES Operations & Maitenance Assessments - On Roll	0.00	0.00	0.00	0.00
Operations & Maitenance Assessments - Off Roll	310,575.00	5,308.00	0.00	5,308.00
TOTAL SPECIAL ASSESSMENTS - SERVICE CHARGES	310,575.00	5,308.00	0.00	5,308.00
Developer Contributions	0.00	49,734.00	146,694.00	196,428.00
TOTAL CONTRIBUTIONS & DONATIONS FROM PRIVATE SOURCES MISC REVENUE	0.00	49,734.00	146,694.00	196,428.00
Other Miscellaneous Revenues Clubhouse Rentals	0.00	0.00	0.00	0.00
Reimbursement for Legal Svcs	0.00	5,292.00	0.00	5,292.00
TOTAL MISC REVENUE	0.00	5,292.00	0.00	5,292.00
TOTAL REVENUES	310,575.00	60,334.00	146,694.00	207,028.00
EXPENDITURES SUPERVISOR FEES				
SUPERVISOR FEES Supervisor Fees	0.00	1,600.00	0.00	1,600.00
TOTAL SUPERVISOR FEES	0.00	1,600.00	0.00	1,600.00
FINANCIAL & ADMINISTRATIVE ProfServ-Dissemination Agent	1,250.00	0.00	1,250.00	1,250.00
ProfServ-Recording Secretary	1,600.00	1,200.00	400.00	1,600.00
District Engineer	9,500.00	0.00	9,500.00	9,500.00
Administrative Services Management & Accounting Services	3,000.00 4,000.00	2,250.00 0.00	750.00 4,000.00	3,000.00 4,000.00
District Manager	16,667.00	12,500.00	4,167.00	16,667.00
Accounting Services	9,500.00	4,500.00	5,000.00	9,500.00
Website Compliance	1,800.00	1,500.00	300.00	1,800.00
Postage, Phone, Faxes, Copies Rentals & Leases	500.00 500.00	43.00 300.00	457.00 200.00	500.00 500.00
Public Officials Insurance	2,500.00	2,250.00	250.00	2,500.00
Legal Advertising	3,500.00	407.00	3,093.00	3,500.00
Bank Fees	200.00	168.00	32.00	200.00
Financial & Revenue Collections Website Administration	2,333.00	600.00	1,733.00	2,333.00
Information Technology	1,600.00 400.00	600.00 300.00	1,000.00 100.00	1,600.00 400.00
Miscellaneous Expenses	250.00	0.00	250.00	250.00
Office Supplies	100.00	0.00	100.00	100.00
Dues, Licenses, Subscriptions	175.00	175.00	0.00	175.00
TOTAL FINANCIAL & ADMINISTRATIVE LEGAL COUNSEL	59,375.00	26,793.00	32,582.00	59,375.00
District Counsel	9,500.00	3,220.00	6,280.00	9,500.00
TOTAL DISTRICT COUNSEL	9,500.00	3,220.00	6,280.00	9,500.00
UTILITY SERVICES Electric Utility Services - Streetlights	30,000.00	F 99F 00	24,115.00	00 000 00
Electric Utility Services - Streenights Electric Utility Services - All Others	1,500.00	5,885.00 512.00	988.00	30,000.00 1,500.00
TOTAL UTILITY SERVICES	31,500.00	6,397.00	25,103.00	31,500.00
GARBAGE/SOLID WASTE SERVICES				
Garbage Recreation Center TOTAL GARBAGE/SOLID WASTE SERVICES	0.00	0.00	15,000.00 15,000.00	15,000.00 15,000.00
Stormwater Control				
Aquatic Maintenance Rataining Wall Maintenance	15,000.00 5,000.00	0.00	15,000.00 5,000.00	15,000.00 5,000.00
Aquatic Plant Replacement	7,500.00	0.00	7,500.00	7,500.00
TOTAL STORMWATER CONTROL	27,500.00	0.00	27,500.00	27,500.00
OTHER PHYSICAL ENVIRONMENT				
Insurance - General Liability Insurance - Property & Casualty	3,200.00 12,500.00	2,750.00 0.00	2,750.00 12,500.00	5,500.00 12,500.00
Landscape - Annuals	7,500.00	0.00	0.00	0.00
Landscape - Mulch	7,500.00	0.00	0.00	0.00
Landscape Maintenance	130,000.00	15,553.00	32,000.00	47,553.00
Plant Replacement Program Irrigation Maintenance	5,000.00 6,000.00	0.00	0.00	0.00
Entry & Walls Maintenance	1,500.00	0.00	1,000.00	1,000.00
Miscellaneous Services	1,000.00	0.00	1,000.00	1,000.00
TOTAL OTHER PHYSICAL ENVIRONMENT	174,200.00	18,303.00	49,250.00	67,553.00
PARKS AND RECREATIONS			,	
Field Services Pog Waste Station Service & Supplies	4,500.00	0.00	6,000.00	6,000.00
Dog Waste Station Service & Supplies TOTAL PARKS AND RECREATIONS	1,500.00 6,000.00	0.00	1,500.00 7,500.00	1,500.00 7 ,500.00
Reserves	-,		,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	,,,,,,,,,,,
Misc-Contingency	2,500.00	0.00	2,500.00	2,500.00
TOTAL MISC-CONTINGENCY	2,500.00	0.00	2,500.00	2,500.00
TOTAL EXPENDITURES	310,575.00	56,313.00	150,715.00	207,028.00
EXCESS OF REVENUES OVER/(UNDER) EXPENDITURES	0.00	4,021.00	4,021.00	0.00

^{***} EXCLUDES 2% HILLSBOROUGH COUNTY COLLECTION COST

^{***} EXCLUDES 4% EARLY PAYMENT DISCOUNT

COMMUNITY DEVELOPMENT DISTRICT

	Fiscal Year 2023 Proposed Operating Budget		Current Period Actuals 10/1/22 - 3/31/23		Projected Revenues & Expenditures 4/1/23 to 9/30/23		Total Actuals and Projections Through 9/30/23			scal Year 2024 Adopted erating Budget
REVENUES										
SPECIAL ASSESSMENTS - SERVICE CHARGES Operations & Maitenance Assessments - On Roll	_									
Operations & Maitenance Assessments - On Roll Operations & Maitenance Assessments - Off Roll		310,575.00		5,308.00		-		5,308.00		-
TOTAL SPECIAL ASSESSMENTS - SERVICE CHARGES	\$	310,575.00	\$	5,308.00	\$	-	\$	5,308.00	\$	-
Developer Contributions	_			40.704.00		146,694.00		196,428.00		390,335.07
TOTAL CONTRIBUTIONS & DONATIONS FROM PRIVATE SOURCES	\$		\$	49,734.00 49,734.00	\$	146,694.00	\$	196,428.00	\$	390,335.07
MISC REVENUE				47,704.00		-4-,-,4		-7-,		374,000-47
Other Miscellaneous Revenues		-		-		-		-		-
Clubhouse Rentals Reimbursement for Legal Svcs		-		5,292.00		-		5,292.00		-
TOTAL MISC REVENUE	\$	-	\$	5,292.00	\$	-	\$	5,292.00	\$	-
TOTAL DIVINING										
TOTAL REVENUES EXPENDITURES	\$	310,575.00	\$	60,334.00	\$	146,694.00	\$	207,028.00	\$	390,335.07
SUPERVISOR FEES										
Supervisor Fees		-		1,600.00		-		1,600.00		7,200.00
TOTAL SUPERVISOR FEES	\$	-	\$	1,600.00	\$	-	\$	1,600.00	\$	7,200.00
FINANCIAL & ADMINISTRATIVE										
ProfServ-Dissemination Agent ProfServ-Recording Secretary		1,250.00 1,600.00		1,200.00		1,250.00		1,250.00 1,600.00		1,250.00 1,600.00
District Engineer		9,500.00		1,200.00		400.00 9,500.00		9,500.00		5,400.00
Administrative Services		3,000.00		2,250.00		750.00		3,000.00		4,000.00
Management & Accounting Services		4,000.00		-		4,000.00		4,000.00		4,000.00
District Manager		16,667.00		12,500.00		4,167.00		16,667.00		22,000.00
Accounting Services Website Compliance		9,500.00 1,800.00		4,500.00		5,000.00		9,500.00 1,800.00		9,500.00 1,800.00
Postage, Phone, Faxes, Copies		500.00		1,500.00 43.00		300.00 457.00		500.00		500.00
Rentals & Leases		500.00		300.00		200.00		500.00		500.00
Public Officials Insurance		2,500.00		2,250.00		250.00		2,500.00		2,500.00
Legal Advertising		3,500.00		407.00		3,093.00		3,500.00		2,500.00
Bank Fees Financial & Revenue Collections		200.00 2,333.00		168.00		32.00 1,733.00		200.00 2,333.00		200.00 1,000.00
Website Administration		1,600.00		600.00		1,000.00		1,600.00		1,600.00
Information Technology		400.00		300.00		100.00		400.00		500.00
Miscellaneous Expenses		250.00		-		250.00		250.00		250.00
Office Supplies		100.00		-		100.00		100.00		100.00
Dues, Licenses, Subscriptions TOTAL FINANCIAL & ADMINISTRATIVE	\$	175.00 59,375.00	s	175.00 26,793.00	\$	32,582.00	\$	175.00 59,375.00	\$	175.00 59,375.00
LEGAL COUNSEL		077070		7,70		0 ,0		077070		077070
District Counsel		9,500.00		3,220.00		6,280.00		9,500.00		9,500.00
TOTAL DISTRICT COUNSEL	\$	9,500.00	\$	3,220.00	\$	6,280.00	\$	9,500.00	\$	9,500.00
UTILITY SERVICES Electric Utility Services - Streetlights		30,000.00		5,885.00		24,115.00		30,000.00		42,257.00
Electric Utility Services - All Others		1,500.00		512.00		988.00		1,500.00		1,500.00
TOTAL UTILITY SERVICES	\$	31,500.00	\$	6,397.00	\$	25,103.00	\$	31,500.00	\$	43,757.00
GARBAGE/SOLID WASTE SERVICES										
Garbage Recreation Center TOTAL GARBAGE/SOLID WASTE SERVICES	\$		\$		\$	15,000.00 15,000.00	\$	15,000.00 15,000.00	\$	
Stormwater Control			Ψ		Ψ	13,000.00	Ψ	19,000,00	Ψ	
Aquatic Maintenance		15,000.00		-		15,000.00		15,000.00		15,000.00
Rataining Wall Maintenance		5,000.00		-		5,000.00		5,000.00		5,000.00
Aquatic Plant Replacement TOTAL STORMWATER CONTROL	ė	7,500.00 27,500.00	\$	-	¢	7,500.00 27,500.00	Ġ	7,500.00 27,500.00	¢	7,500.00 27,500.00
OTHER PHYSICAL ENVIRONMENT	, v	2/,300.00	Ψ		Ψ	2/,300.00	Ψ	2/,300.00	Ψ	2/,300.00
Insurance - General Liability		3,200.00		2,750.00		2,750.00		5,500.00		3,200.00
Insurance -Property & Casualty		12,500.00		-		12,500.00		12,500.00		12,500.00
Landscape - Annuals		7,500.00		-		-		-		7,500.00
Landscape - Mulch Landscape Maintenance		7,500.00 130,000.00		15,553.00		32,000.00		47,553.00		7,500.00 150,000.00
Plant Replacement Program		5,000.00		-		-		-		5,000.00
Irrigation Maintenance		6,000.00		-		-		-		6,000.00
Entry & Walls Maintenance		1,500.00		-		1,000.00		1,000.00		1,500.00
Miscellaneous Services TOTAL OTHER PHYSICAL ENVIRONMENT	\$	1,000.00	¢	18,303.00	\$	1,000.00 49,250.00	ф	1,000.00 67,553.00	\$	15,000.00 208,200.00
PARKS AND RECREATIONS	Ψ	1/4,200.00	Ψ	10,303.00	Ψ	49,200.00	φ	0/,ეეე.00	Ψ	_00,_00.00
Field Services		4,500.00				6,000.00		6,000.00		4,500.00
Dog Waste Station Service & Supplies		1,500.00		-		1,500.00		1,500.00		1,500.00
TOTAL PARKS AND RECREATIONS	\$	6,000.00	\$	-	\$	7,500.00	\$	7,500.00	\$	6,000.00
Reserves										
Misc-Contingency TOTAL MISC-CONTINGENCY	\$	2,500.00 2,500.00	\$		\$	2,500.00 2,500.00	\$	2,500.00 2,500.00	\$	28,803.07 28,803.07
A STAN AND CONTINUENCE	Ψ	_,500.00	Ψ		φ	2,500.00	Ψ	_,500.00	Ψ	20,003.07
TOTAL EXPENDITURES	\$	310,575.00	\$	56,313.00	\$	150,715.00	\$	207,028.00	\$	390,335.07
EXCESS OF REVENUES OVER/(UNDER) EXPENDITURES	\$		\$	4,021.00	\$	(4,021.00)	\$		\$	-

^{***} EXCLUDES 2% HILLSBOROUGH COUNTY COLLECTION COST

^{***} EXCLUDES 4% EARLY PAYMENT DISCOUNT

COMMUNITY DEVELOPMENT DISTRICT

GENERAL FUND 001

Financial & Administrative

District Manager

The District retains the services of a consulting manager, who is responsible for the daily administration of the District's business, including any and all financial work related to the Bond Funds and Operating Funds of the District, and preparation of the minutes of the Board of Supervisors. In addition, the District Manager prepares the Annual Budget(s), implements all policies of the Board of Supervisors, and attends all meetings of the Board of Supervisors.

District Engineer

Consists of attendance at scheduled meetings of the Board of Supervisors, offering advice and consultation on all matters related to the works of the District, such as bids for yearly contracts, operating policy, compliance with regulatory permits, etc.

Disclosure Reporting

On a quarterly and annual basis, disclosure of relevant district information is provided to the Muni Council, as required within the bond indentures.

Trustees Fees

This item relates to the fee assessed for the annual administration of bonds outstanding, as required within the bond indentures.

Auditing Services

The District is required to annually undertake an independent examination of its books, records and accounting procedures. This audit is conducted pursuant to State Law and the Rules of the Auditor General.

Postage, Phone, Fax, Copies

This item refers to the cost of materials and service to produce agendas and conduct day-to-day business of the District.

Public Officials Insurance

The District carries Public Officials Liability in the amount of \$1,000,000.

Legal Advertising

This is required to conduct the official business of the District in accordance with the Sunshine Law and other advertisement requirements as indicated by the Florida Statutes.

Bank Fees

The District operates a checking account for expenditures and receipts.

Dues, Licenses & Fees

The District is required to file with the County and State each year.

Miscellaneous Fees

To provide for unbudgeted administrative expenses.

Office Supplies

Cost of daily supplies required by the District to facilitate operations.

Website Administration

This is for maintenance and administration of the Districts official website.

COMMUNITY DEVELOPMENT DISTRICT

GENERAL FUND 001

Legal Counsel

District Counsel

Requirements for legal services are estimated at an annual expenditures on an as needed and also cover such items as attendance at scheduled meetings of the Board of Supervisor's, Contract preparation and review, etc.

Electric Utility Services

Electric Utility Services

This item is for street lights, pool, recreation facility and other common element electricity needs.

Other Physical Environment

Waterway Management System

This item is for maintaining the multiple waterways that compose the District's waterway management system and aids in controlling nuisance vegetation that may otherwise restrict the flow of water.

Property & Casualty Insurance

The District carries \$1,000,000 in general liability and also has sovereign immunity.

Entry & Walls Maintenance

This item is for maintaining the main entry feature and other common area walls.

Landscape Maintenance

The District contracts with a professional landscape firm to provide service through a public bid process. This fee does not include replacement material or irrigation repairs.

Miscellaneous Landscape

This item is for any unforeseen circumstances that may effect the appearance of the landscape program.

Plant Replacement Program

This item is for landscape items that may need to be replaced during the year.

COMMUNITY DEVELOPMENT DISTRICT

DEBT SERVICE FUND SERIES 2022-1

REVENUES	
CDD Debt Service Assessments	\$ 331,868
TOTAL REVENUES	\$ 331,868
EXPENDITURES	
Series 2022-1 May Bond Principal Payment	\$ 75,000
Series 2022-1 May Bond Interest Payment	\$ 129,296
Series 2022-1 November Bond Interest Payment	\$ 127,571
TOTAL EXPENDITURES	\$ 331,868
EXCESS OF REVENUES OVER EXPENDITURES	\$ -
ANALYSIS OF BONDS OUTSTANDING	
Bonds Outstanding - Period Ending 11/1/2023	\$ 4,935,000
Principal Payment Applied Toward Series 2022-1 Bonds	\$ 75,000
Bonds Outstanding - Period Ending 11/1/2024	\$ 4,860,000

FISCAL YEAR 2024 FINAL ADOPTED ANNUAL OPERATING BUDGET

COMMUNITY DEVELOPMENT DISTRICT

DEBT SERVICE FUND SERIES 2022-2

REVENUES	
CDD Debt Service Assessments	\$ 227,161
TOTAL REVENUES	\$ 227,161
EXPENDITURES	
Series 2022-2 May Bond Principal Payment	\$ 45,000
Series 2022-2 May Bond Interest Payment	\$ 91,615
Series 2022-2 November Bond Interest Payment	\$ 90,546
TOTAL EXPENDITURES	\$ 227,161
EXCESS OF REVENUES OVER EXPENDITURES	\$ -
ANALYSIS OF BONDS OUTSTANDING	
Bonds Outstanding - Period Ending 11/1/2023	\$ 3,365,000
Principal Payment Applied Toward Series 2022-2 Bonds	\$ 45,000
Bonds Outstanding - Period Ending 11/1/2024	\$ 3,320,000

Series 2022-2 Bonds are in a period of capitalized interest through 11.01.23.

FISCAL YEAR 2024 FINAL ADOPTED ANNUAL OPERATING BUDGET

COMMUNITY DEVELOPMENT DISTRICT

			FISCAL YEAR 2023			FISCAL YEAR 2024					
Lot Size	EAU Value	Unit Count	Debt Service Per Unit	O&M Per Unit (2)	FY 2023 Total Assessment (1)	Debt Service Per Unit	O&M Per Unit (2)	FY 2024 Total Assessment (1)	Annual Increase/(Decrease) in Assessments	% Change in Annual Assessments	
ASSESSMENT AREA ONE - SERIES 2022-1 BONDS											
Single Family 54'	1.00	246	\$ 1,435.69	\$ 1,326.90	\$ 2,762.59	\$ 1,435.69	\$ 1,326.90	\$ 2,762.59	\$ (0.00)	0%	
ASSESSMENT AREA TWO - SERIES 2022-2 BONDS											
Single Family 54' Platted	1.00	49	\$ 1,436.17	\$ -	\$ 1,436.17	\$ 1,436.17	\$ 1,326.90	\$ 2,763.07	\$ 1,326.90	92%	
Single Family 54' Unplatted	1.00	123	\$ 1,436.17	\$ -	\$ 1,436.17	\$ 1,436.17	\$ 193.61	\$ 1,629.78	\$ 193.61	13%	
Total		418								•	

Notations:

- (1)Annual assessments are adjusted for Pasco County collection fees and statutory discounts for early payment.
- (2) The unit count has been decreased by 3 units relative to the original plan of development, adjusting the total units allocated to the Assessment Area One, Series 2022-1 Bonds from 249 to 246 units.
- (3) Operations assessments for FY 2024 will be developer funded on actual expenses. Amounts listed are for informational purposes and reflect operations assessments once the community is complete based on the current budget.
- (4) Lots closed to end users and third party builders by the assessment roll due date will be onroll.