### HILLTOP POINT COMMUNITY DEVELOPMENT DISTRICT

MARCH 22, 2024 AGENDA PACKAGE



2005 PAN AM CIRLE SUITE 300 TAMPA FL, 33607

## Hilltop Point Community Development District

#### **Board of Supervisors**

Tatiana Pagan, Chairman Stephen Bennett, Vice Chairperson John Blakley, Assistant Secretary Lee Thompson, Assistant Secretary Betty Valenti, Assistant Secretary

#### **District Staff**

Bryan Radcliff, District Manager Erin McCormick, District Counsel Tonja Stewart, District Engineer

### **Meeting Agenda**

Friday, March 22, 2024 at 10:15 A.M.

All cellular phones and pagers must be turned off during the meeting. Please let us know at least 24 hours in advance if you are planning to call into the meeting

Join Teams Meeting; Click here to join the meeting

Meeting ID: 267 039 395 718 Passcode: ss6gUe Phone # 1-646-838-1601 Pin: 216 684 145#

#### REGULAR MEETING OF BOARD OF SUPERVISORS

- 1. CALL TO ORDER/ROLL CALL
- 2. BUSINESS ITEMS
- 3. CONSENT AGENDA
  - A. Approval of Minutes of the February 23, 2024 Regular Meeting
  - B. Consideration of Operation and Maintenance Expenditures February 2024
  - C. Acceptance of the Financials and Approval of the Check Register for February 2024
- 4. STAFF REPORTS
  - A. District Counsel
  - B. District Manager
    - i. Field Inspections Report
  - C. District Engineer
- 5. BOARD OF SUPERVISORS REQUESTS AND COMMENTS
- 6. ADJOURNMENT

\*Next regularly scheduled meeting is April 26, 2024 at 10:15 A.M.

District Office
Inframark Community Development Services
2005 Pan Am Circle
Tampa, Florida 33607
(813) 873 – 7300

Meeting Location: SpringHill Suites by Marriott Tampa Suncoast Parkway 16615 Crosspointe Run Land O'Lakes, FL 34638

# MINUTES OF MEETING HILLTOP POINT COMMUNITY DEVELOPMENT DISTRICT

1 2	The regular meeting of the E	Board of Supervisors of Hilltop Point Community
3	Development District was held on Friday	, February 23, 2024, and called to order at 10:31 a.m. at
4	the SpringHill Suites by Marriott Tampa	Suncoast Parkway located at 16615 Crosspointe Run,
5	Land O'Lakes, FL 34638.	
6 7 8	Present and constituting a quorum	were:
9	Lee Thompson	Chairperson
10	Stephen Bennett	Vice Chairperson
11	John Blakley	Assistant Secretary
12	Tatiana Pagan	Assistant Secretary
13	A.L.,	
14 15	Also present were:	
16	Bryan Radcliff	District Manager
17	Erin McCormick	District Manager  District Counsel
18	Gary Schwartz	On-site Manager
19	Mark Rosco	on the Humager
20	Arturo Gandarilla	LMP
21	Bill Conrad	LMP
22	Alex Figueredo	Attendee
23		
<ul><li>24</li><li>25</li></ul>	The following is a summary of th	e discussions and actions taken.
26 27	FIRST ORDER OF BUSINESS Mr. Radcliff called the meeting to	Call to Order/Roll Call order, and a quorum was established.
28 29 30 31	SECOND ORDER OF BUSINESS  A. Consideration of Pool Service The Board reviewed a proposal for	Business Items Proposal or pool maintenance at the yet to be opened amenities.
32	• •	litional proposals at a future meeting when a date is
33	confirmed for opening.	intolial proposals at a future meeting when a date is
34		nala
	B. Consideration of Janitorial Propos	
35		al for janitorial services at the yet to be opened amenities.
36	The Board agreed to review	additional proposals at a future meeting when a date is
37	confirmed for opening.	
38 39 40	THIRD ORDER OF BUSINESS  A. Approval of Minutes of the January	Consent Agenda v 26, 2024 Regular Meeting

February 23, 2024 HILLTOP POINT CDD 41 B. Consideration of Operation and Maintenance Expenditures January 2024 42 C. Acceptance of the Financials and Approval of the Check Register for January 2024 43 On MOTION by Mr. Lee seconded by Mr. Blakley, with all in favor, the Consent Agenda items A through C were approved. 5-0 44 45 FOURTH ORDER OF BUSINESS 46 **Staff Reports** 47 A. District Counsel 48 Ms. McCormick presented her report to the Board. Updates to the following items were 49 discussed: 50 License Agreement/Access Gate – Updated the Board on the license agreement for access 51 to an adjacent property in order to maintain district property. A draft of the agreement will be 52 ready for Board approval at the next meeting. 53 O&M Assessments Adjustment – Updated the Board on recent discussions regarding 54 O&M assessments and the effect the 3-lot reduction will have. A supplement to the DE report 55 will be drafted and taken into consideration during the adoption of the FY 24/25 budget. 56 57 **B.** District Manager There being no report, the next item followed. 58 59 60 i. Community Inspections Report 61 The Community Inspections Report was presented, a copy of which was included 62 in the agenda package. 63 C. District Engineer 64 None. 65 66 FIFTH ORDER OF BUSINESS **Board of Supervisors' Requests** 67 **Comments** 68 None. 69 70

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SIXTH ORDER OF BUSINESS Adjournment

There being no further business to discuss,

On MOTION by Mr. Thompson seconded by Ms. Pagan with all in favor, the meeting was adjourned at 10:39 a.m.

77 78 Bryan Radcliff 79 District Manager

Tatiana Pagan Chairperson

### HILLTOP POINT CDD

### **Summary of Operations and Maintenance Invoices**

Vendor	Invoice/Account Number	Amount	Vendor Total	Comments/Description	
Monthly Contract					
INFRAMARK LLC	108894	\$11.32		DISTRICT SERVICES JANUARY 2024	
INFRAMARK LLC	110090	\$3,825.00	\$3,836.32	DISTRICT INVOICE FEBRUARY 2024	
Monthly Contract Subtotal		\$3,836.32			
Variable Contract					
JOHN C. BLAKLEY	JB 022324	\$200.00		SUPERVISOR FEE - 02/23/24	
LEE R. THOMPSON	LT 022324	\$200.00		SUPERVISOR FEE - 02/23/24	
Variable Contract Subtotal		\$400.00			
Utilities					
TAMPA ELECTRIC	211030340973 013024	\$25.47		ELECTRIC - 01/09/24-01/24/24	
TAMPA ELECTRIC	221008701015 013024	\$1,924.05		ELECTRIC - 12/22/23-01/24/24	
TAMPA ELECTRIC	221008701015 021524	\$1,861.95		ELECTRIC - 10/24/23-01/24/24	
TAMPA ELECTRIC	221008717698 013024	\$53.73		ELECTRIC - 12/22/23-01/24/24	
TAMPA ELECTRIC	221008717698 021524	\$44.41		ELECTRIC - 10/24/23-01/24/24	
TAMPA ELECTRIC	221009022809 013024	\$1,078.25	\$4,987.86	ELECTRIC - 10/24/23-01/24/24	
Utilities Subtotal		\$4,987.86			
Regular Services					
ADA SITE COMPLIANCE	3146	\$1,500.00		COMPLIANCE	
HILLTOP POINT CDD	02082024-01	\$20,323.45		SERIES 2022-1 FY24 TAX DIST ID 01/01-01/31	
HILLTOP POINT CDD	02082024-02	\$32,740.40	\$53,063.85	SERIES 2022-2 FY24 TAX DIST ID 01/01-01/31	
TAMPA BAY TIMES	328935 021424	\$116.80		CHANGE IN MEETING AD	
Regular Services Subtotal		\$54,680.65			
Additional Services					
LANDSCAPE MAINTENANCE PROFESSIONALS INC	181730	\$195.00		CLEAN UP	
LANDSCAPE MAINTENANCE PROFESSIONALS INC	181873	\$5,050.00		TREE REMOVAL	
LANDSCAPE MAINTENANCE PROFESSIONALS INC	182076	\$2,430.25	\$7,675.25	GROUND MAINT - MARCH 2024	
Additional Services Subtotal		\$7,675.25			

## HILLTOP POINT CDD

### **Summary of Operations and Maintenance Invoices**

Vendor	Vendor Invoice/Account Number		Vendor Total	Comments/Description
TOTAL		\$71,580.08		

Approved (with any necessary revisions noted):					
Signature:					
Title (Check one):					
[ ] Chariman [ ] Vice Chariman [ ] Assistant Secretary					



2002 West Grand Parkway North Suite 100 Katy, TX 77449

**BILL TO** 

Hilltop Point CDD 2005 Pan Am Cir Ste 300 Tampa FL 33607-6008 United States

Services provided for the Month of: January 2024

#108894

CUSTOMER ID

C2413

PO#

DATE
1/30/2024
NET TERMS
Net 30
DUE DATE

2/29/2024

INVOICE

DESCRIPTION	QTY	UOM	RATE MARKUF	P AMOUNT
B/W Copies	2	Ea	0.20	0.40
Postage	3	Ea	3.64	10.92
Subtotal				11.32

\$11.32	Subtotal
\$0.00	Tax
\$11.32	Total Due

Remit To: Inframark LLC, PO BOX 733778, Dallas, Texas, 75373-3778

To pay by Credit Card, please contact us at 281-578-4299, 9:00am - 5:30pm EST, Monday – Friday. A surcharge fee may apply.

To pay via ACH or Wire, please refer to our banking information below:
Account Name: INFRAMARK, LLC
ACH - Bank Routing Number: 111000614 / Account Number: 912593196
Wire - Bank Routing Number: 021000021 / SWIFT Code: CHASUS33 / Account Number: 912593196

Please include the Customer ID and the Invoice Number on your form of payment.



2002 West Grand Parkway North Suite 100 Katy, TX 77449

**BILL TO** 

Hilltop Point CDD 2005 Pan Am Cir Ste 300 Tampa FL 33607-6008 United States

Services provided for the Month of: February 2024

INVOICE# #110090 CUSTOMER ID

> C2413 **PO#**

INVOICE

**DATE** 

2/6/2024 **NET TERMS** 

Net 30

**DUE DATE** 3/7/2024

DESCRIPTION	QTY	UOM	RATE	MARKUP	AMOUNT
Accounting Services	1	Ea	750.00		750.00
Administration	1	Ea	375.00		375.00
District Management	1	Ea	2,083.33		2,083.33
Technology/Data Storage	1	Ea	50.00		50.00
Website Maintenance / Admin	1	Ea	100.00		100.00
Dissemination Services	1	Ea	416.67		416.67
Rental & Leases	1	Ea	50.00		50.00
Subtotal					3,825.00

Subtotal	\$3,825.00
Тах	\$0.00
Total Due	\$3,825.00

Remit To: Inframark LLC, PO BOX 733778, Dallas, Texas, 75373-3778

To pay by Credit Card, please contact us at 281-578-4299, 9:00am - 5:30pm EST, Monday – Friday. A surcharge fee may apply.

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ACH - Bank Routing Number: 111000614 / Account Number: 912593196
Wire - Bank Routing Number: 021000021 / SWIFT Code: CHASUS33 / Account Number: 912593196

Please include the Customer ID and the Invoice Number on your form of payment.

Hilltop Point CDD
MEETING DATE: February 23, 2024

DMS Staff Signature

JB 022324

BAYAN MADUEFR

SUPERVISORS	CHECK IF IN ATTENDANCE	STATUS	PAYMENT AMOUNT
Tatiana Pagan		Salary Waived	\$0.00
Stephen Bennett		Salary Waived	\$0.00
John Blakley		Salary Accepted	\$200.00
Lee Thompson		Salary Accepted	\$200.00
Betty Valenti	-	Salary Accepted	\$200.00

Hilltop Point CDD
MEETING DATE: February 23, 2024

DMS Staff Signature

LT 022324

BRYAN MADGERR

SUPERVISORS	CHECK IF IN ATTENDANCE	STATUS	PAYMENT AMOUNT
Tatiana Pagan		Salary Waived	\$0.00
Stephen Bennett		Salary Waived	\$0.00
John Blakley		Salary Accepted	\$200.00
Lee Thompson		Salary Accepted	\$200.00
Betty Valenti	-	Salary Accepted	\$200.00



HILLTOP POINT COMMUNITY DEVELOPMENT DISTRICT

HILLTOP POINT COMMUNITY DEVELOPMENT 11968 HILLTOP FARMS DR, LFT STN DADE CITY, FL 33525 Statement Date: January 30, 2024

Amount Due: \$25.47

**Due Date:** February 20, 2024 **Account #:** 211030340973

#### **Account Summary**

Amount Due by February 20, 2024	\$25.47
Current Month's Charges	\$25.47
Payment(s) Received Since Last Statement	\$0.00
Previous Amount Due	\$0.00

Amount not paid by due date may be assessed a late payment charge and an additional deposit.



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Account #: 211030340973

Due Date: February 20, 2024



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Amount Due: \$25.47

Payment Amount: \$\_\_\_\_\_

662495090316



00000347 FTECO101302423073910 00000 03 01000000 13491 002
HILLTOP POINT COMMUNITY DEVELOPMENT DISTRICT
HILLTOP POINT COMMUNITY DEVELOPMENT
2005 PAN AM CIR, STE 300
TAMPA, FL 33607-6008

Mail payment to: TECO P.O. BOX 31318 TAMPA, FL 33631-3318



Service For:

11968 HILLTOP FARMS DR LFT STN, DADE CITY, FL 33525 Account #: 211030340973 Statement Date: January 30, 2024 Charges Due: February 20, 2024

#### Meter Read

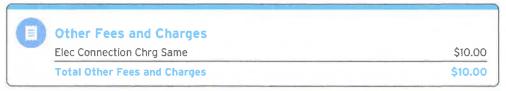
Service Period: Jan 09, 2024 - Jan 24, 2024

Rate Schedule: General Service - Non Demand

Meter Number	Read Date	Current Reading	Previous Reading	=	Total Used	Multiplier	Billing Period
1000776314	01/24/2024	17	17		0 kWh	1	16 Days

#### **Charge Details**

Electric Charges  Daily Basic Service Charge	16 days @ \$0.75000	\$12.00
Florida Gross Receipt Tax		\$0.3
Electric Service Cost		\$12.3
Franchise Fee		\$0.8
Municipal Public Service Tax		\$1.3
State Tax		\$1.04
Total Electric Cost, Local Fees	and Taxes	\$15,47



Total Current Month's Charges

\$25.47

#### Avg kWh Used Per Day



#### Important Messages

Welcome to Tampa Electric! Please visit TampaElectric.com/Rates for information about your electric rates and charges.

Prorated Bill. Some charges have been prorated where required to reflect a longer or shorter than normal billing period.

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TampaElectric.com Phone:

Commercial Customer Care: 866-832-6249 Residential Customer Care:

813-223-0800 (Hillsborough) 863-299-0800 (Polk County) 888-223-0800 (All Other Counties) Hearing Impaired/TTY:

Power Outage: 877-588-1010

**Energy-Saving Programs:** 813-275-3909

**Credit or Debit Card** 

Pay by credit Card using KUBRA EZ-Pay at TECOaccount.com. Convenience fee will be charged.



**Phone** Toll Free:

866-689-6469



**DISTRICT**38375 CLINTON AVE
DADE CITY, FL 33525

Statement Date: January 30, 2024

Amount Due: \$3,808.92

**Due Date:** February 20, 2024 **Account #:** 221008701015

#### Past Due - Pay Immediately



### **Account Summary**

Current Service Period: December 22, 2023 - January 24, 2024	
Previous Amount Due	\$3,747,69
Payment(s) Received Since Last Statement	-\$1,862.82
Past Due - Pay Immediately	\$1,884.87
Current Month's Charges - Pay by February 20, 2024	\$1,924.05
Amount Due	\$3,808.92

Amount not paid by due date may be assessed a late payment charge and an additional deposit.



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Account #: 221008701015

Due Date: February 20, 2024



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HILLTOP POINT COMMUNITY DEVELOPMENT DISTRICT 2005 PAN AM CIR, STE 300 TAMPA, FL 33607-6008 Amount Due: \$3,808.92

Payment Amount: \$\_\_\_\_\_\_

Past Due - \$1,884.87

Current - \$1,924.05

Mail payment to: TECO P.O. BOX 31318 TAMPA, FL 33631-3318



Service For: 38375 CLINTON AVE DADE CITY, FL 33525

Account #: 221008701015 Statement Date: January 30, 2024 Charges Due: February 20, 2024

Important Messages

Service Period: Dec 22, 2023 - Jan 24, 2024

Rate Schedule: Lighting Service

#### Charge Details

#### **Electric Charges** Lighting Service Items LS-1 (Bright Choices) for 34 days Lighting Energy Charge 688 kWh @ \$0.03406/kWh \$23.43 Fixture & Maintenance Charge 43 Fixtures \$403.34 Lighting Pole / Wire 43 Poles \$1413.41 Lighting Fuel Charge 688 kWh @ \$0.03806/kWh \$26.19 Storm Protection Charge 688 kWh @ \$0.03877/kWh \$26.67 Clean Energy Transition Mechanism 688 kWh @ \$0.00036/kWh \$0.25 Storm Surcharge 688 kWh @ \$0.00074/kWh \$0.51 Florida Gross Receipt Tax \$1.98 **Lighting Charges** \$1,895.78



Total Current Month's Charges

\$1,924.05

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Toll Free: 866-689-6469



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P.O. Box 111

Tampa, FL 33601-0111

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TampaElectric.com

Phone:

**Commercial Customer Care:** 

866-832-6249 Residential Customer Care:

813-223-0800 (Hillsborough) 863-299-0800 (Polk County) 888-223-0800 (All Other Counties) Hearing Impaired/TTY:

7-1-1

Power Outage: 877-588-1010

**Energy-Saving Programs:** 

813-275-3909

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HILLTOP POINT COMMUNITY DEVELOPMENT
DISTRICT
38375 CLINTON AVE

38375 CLINTON AVE DADE CITY, FL 33525

Statement Date: February 15, 2024

Amount Due: \$1,861.95

Due Date: March 07, 2024 Account #: 221008701015 REVISED INVOICE

### **Account Summary**



Previous Amount Due \$1,856.93
Payment(s) Received Since Last Statement -\$5,604.62
Credit balance after payments and credits -\$3,747.69
Current Month's Charges \$5,609.64

Amount Due by March 07, 2024 \$1,861.95

Amount not paid by due date may be assessed a late payment charge and an additional deposit.



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Account #: 221008701015

Due Date: March 07, 2024

\$1,861.95



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B 21 Amount Due:

Payment Amount: \$\_\_\_\_\_

600000620787

HILLTOP POINT COMMUNITY DEVELOPMENT DISTRICT 2005 PAN AM CIR, STE 300 TAMPA, FL 33607-6008 Mail payment to: TECO P.O. BOX 31318 TAMPA, FL 33631-3318

Make check payable to: TECO
Please write your account number on the memo line of your check.

6000006207872210087010150000001861956



Service For: 38375 CLINTON AVE DADE CITY, FL 33525

Account #: 221008701015 Statement Date: February 15, 2024 Charges Due: March 07, 2024

Service Period: Oct 24, 2023 - Nov 21, 2023

Rate Schedule: Lighting Service

#### **Charge Details**

G	Electric Charges		
	Lighting Service Items LS-1 (Bright	Choices) for 29 days	
	Lighting Energy Charge	688 kWh @ \$0.03511/kWh	\$24.16
	Fixture & Maintenance Charge	43 Fixtures	\$396.89
	Lighting Pole / Wire	43 Poles	\$1385.89
	Lighting Fuel Charge	688 kWh @ \$0.05169/kWh	\$35.56
	Storm Protection Charge	688 kWh @ \$0.01466/kWh	\$10.09
	Clean Energy Transition Mechanism	688 kWh @ \$0.00036/kWh	\$0.25
	Storm Surcharge	688 kWh @ \$0.00326/kWh	\$2.24
	Florida Gross Receipt Tax		\$1.85
	Lighting Charges		\$1,856.93

Billing information continues on next page ->

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#### Phone

In-Person

Payment Agents at

TampaElectric.com

Find list of

Toll Free: 866-689-6469

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Payments: TECO

P.O. Box 31318 Tampa, FL 33631-3318 Mail your payment in the enclosed envelope.

#### All Other Correspondences:

Tampa Electric P.O. Box 111 Tampa, FL 33601-0111

#### Contact Us

#### Online: TampaElectric.com

Phone: Commercial Customer Care: 866-832-6249 Residential Customer Care: 813-223-0800 (Hillsborough)

813-223-0800 (Hillsborough) 863-299-0800 (Polk County) 888-223-0800 (Alf Other Counties) Hearing Impaired/TTY:

7-1-1

Power Outage: 877-588-1010

Energy-Saving Programs:

813-275-3909

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Account #: 221008701015 Statement Date: February 15, 2024 Charges Due: March 07, 2024

Service Period: Nov 22, 2023 - Dec 21, 2023

### **Charge Details**



1	E44-1		
W	Electric Charges		
	Lighting Service Items LS-1 (Bright	Choices) for 30 days	
	Lighting Energy Charge	688 kWh @ \$0.03511/kWh	\$24.16
	Fixture & Maintenance Charge	43 Fixtures	\$396.89
	Lighting Pole / Wire	43 Poles	\$1385.89
	Lighting Fuel Charge	688 kWh @ \$0.05169/kWh	\$35.56
	Storm Protection Charge	688 kWh @ \$0.01466/kWh	\$10.09
	Clean Energy Transition Mechanism	688 kWh @ \$0.00036/kWh	\$0.25
	Storm Surcharge	688 kWh @ \$0.00326/kWh	\$2.24
	Florida Gross Receipt Tax		\$1.85
	Lighting Charges		\$1,856.93

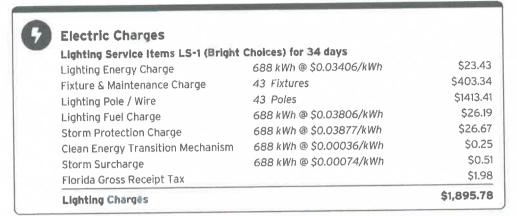
Billing information continues on next page ->



Account #: 221008701015 Statement Date: February 15, 2024 Charges Due: March 07, 2024

Service Period: Dec 22, 2023 - Jan 24, 2024

#### **Charge Details**



Total Current Month's Charges

\$5,609.64



#### HILLTOP POINT COMMUNITY DEVELOPMENT DISTRICT

12433 HILLTOP FARMS DR, LFT STAT DADE CITY, FL 33525

Statement Date: January 30, 2024

Amount Due: \$74.91

Your Energy Insight

previous period.

Due Date: February 20, 2024 Account #: 221008717698

Your average daily kWh used was

0% higher than it was in your

#### Past Due - Pay Immediately



#### **Account Summary**

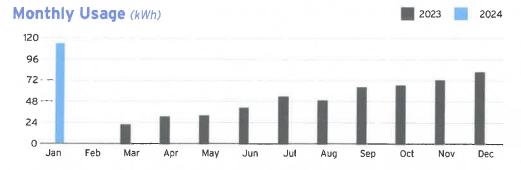
Previous Amount Due	\$22.67
Payment(s) Received Since Last Statement	\$0.00
Miscellaneous Credits	-\$1.49
Past Due - Pay Immediately	\$21.18
Current Month's Charges - Pay by February 20, 2024	\$53.73

Amount not paid by due date may be assessed a late payment charge and an additional deposit.

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**DOWNED IS DANGEROUS!** If you see a downed power line, move a safe distance away and call 911. For more safety tips, visit TampaElectric.com/PowerLineSafety



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Account #: 221008717698 Due Date: February 20, 2024

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Go Paperless, Go Green! Visit TampaElectric.com/Paperless to enroll now.

HILLTOP POINT COMMUNITY DEVELOPMENT DISTRICT 2005 PAN AM CIR, STE 300 TAMPA, FL 33607-6008

Amount Due: \$74.91 Payment Amount: \$ 678544421407

> Past Due - \$21.18 Current - \$53.73

Mail payment to: **TECO** P.O. BOX 31318 TAMPA, FL 33631-3318



Service For:

12433 HILLTOP FARMS DR LFT STAT, DADE CITY, FL 33525 Account #: 221008717698 Statement Date: January 30, 2024 Charges Due: February 20, 2024

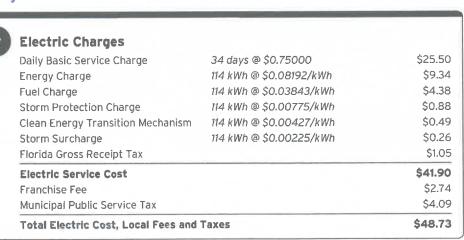
#### **Meter Read**

Service Period: Dec 22, 2023 - Jan 24, 2024

Rate Schedule: General Service - Non Demand

Meter Number	Read Date	Current Reading	Previous Reading	=	Total Used	Multiplier	Billing Period
1000809854	01/24/2024	679	565		114 kWh	1	34 Days

#### **Charge Details**



#### Avg kWh Used Per Day



#### Important Messages

Annual Deposit Interest Credit. This billing statement reflects your annual credit of deposit interest. Thank you for being a valued customer. We appreciate the opportunity to serve you.



Total Current Month's Charges

\$53.73

Billing information continues on next page ->

For more information about your bill and understanding your charges, please visit TampaElectric.com

### Ways To Pay Your Bill



#### Bank Draft

Visit **TECOaccount.com** for free recurring or one time payments via checking or savings account.



#### In-Person

Find list of Payment Agents at TampaElectric.com



#### Mail A Check

**Payments:**TECO
P.O. Box 31318
Tampa, FL 33631-3318

Mail your payment in the enclosed envelope.

All Other Correspondences: Tampa Electric

P.O. Box 111 Tampa, FL 33601-0111

#### Contact Us

#### Online:

TampaElectric.com

#### Phone:

Commercial Customer Care: 866-832-6249

Residential Customer Care:

813-223-0800 (Hillsborough) 863-299-0800 (Polk County) 888-223-0800 (All Other Counties)

Hearing Impaired/TTY:

7-1-1

Power Outage: 877-588-1010

Energy-Saving Programs:

813-275-3909

#### **Credit or Debit Card**

Pay by credit Card using KUBRA EZ-Pay at **TECOaccount.com**. Convenience fee will be charged.



### Phone Toll Free:

866-689-6469

\$44.41



HILLTOP POINT COMMUNITY DEVELOPMENT DISTRICT

12433 HILLTOP FARMS DR, LFT STAT DADE CITY, FL 33525 Statement Date: February 15, 2024

Amount Due:

**Due Date:** March 07, 2024 **Account #:** 221008717698

**REVISED INVOICE** 

#### **Account Summary**

Amount Due by March 07, 2024	\$44.41
Current Month's Charges	\$129.00
Credit balance after payments and credits	-\$84.59
Miscellaneous Credits	-\$1.49
Payment(s) Received Since Last Statement	-\$22.67
Previous Amount Due	-\$60.43

Amount not paid by due date may be assessed a late payment charge and an additional deposit.

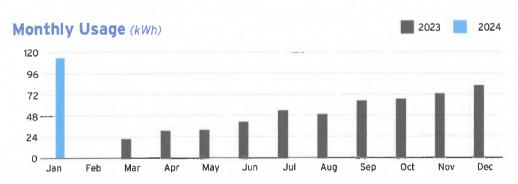
#### Your Energy Insight



Your average daily kWh used was **0% higher** than it was in your previous period.



Scan here to view your account online.



DOWNED IS DANGEROUS!

If you see a downed power line, move a safe distance away and call 911.
For more safety tips, visit

TampaElectric.com/PowerLineSafety

Learn about your newly redesigned bill and get deeper insights about your usage by visiting TECOaccount.com

TECO.

TAMPA ELECTRIC

AN EMERA COMPANY

To ensure prompt credit, please return stub portion of this bill with your payment.

**Account #:** 221008717698 **Due Date:** March 07, 2024

9

### Pay your bill online at TampaElectric.com

See reverse side of your paystub for more ways to pay.

Go Paperless, Go Green! Visit TampaElectric.com/Paperless to enroll now.

HILLTOP POINT COMMUNITY DEVELOPMENT DISTRICT 2005 PAN AM CIR, STE 300 TAMPA, FL 33607-6008 Amount Due: \$44.41

Payment Amount: \$\_\_\_\_\_\_

600000620798

Mail payment to: TECO P.O. BOX 31318 TAMPA, FL 33631-3318





Service For: 12433 HILLTOP FARMS DR LFT STAT, DADE CITY, FL 33525

Account #: 221008717698 Statement Date: February 15, 2024 Charges Due: March 07, 2024

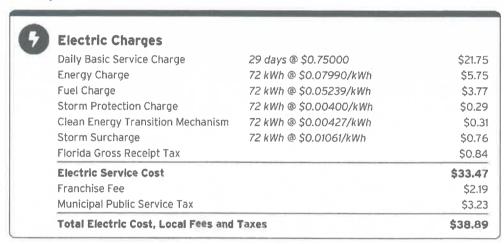
#### Meter Read

Service Period: Oct 24, 2023 - Nov 21, 2023

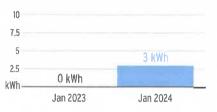
Rate Schedule: General Service - Non Demand

Meter Number	Read Date	Current Reading	Previous Reading	Total Used	Multiplier	Billing Period
1000809854	11/21/2023	484	412	72 kWh	1	29 Days

#### **Charge Details**



### Avg kWh Used Per Day



Billing information continues on next page ->

For more information about your bill and understanding your charges, please visit TampaElectric.com

### Ways To Pay Your Bill



### **Bank Draft**

Visit TECOaccount.com for free recurring or one time payments via checking or savings account.

**Credit or Debit Card** 

Pay by credit Card

using KUBRA EZ-Pay

Convenience fee will be charged.

at TECOaccount.com.



#### In-Person

Find list of Payment Agents at TampaElectric.com



#### Mail A Check

TECO P.O. Box 31318 Tampa, FL 33631-3318 Mail your payment in the enclosed envelope.



#### All Other Correspondences: Tampa Electric P.O. Box 111

Tampa, FL 33601-0111

#### Contact Us

#### Online:

TampaElectric.com

#### Phone:

Commercial Customer Care: 866-832-6249 Residential Customer Care:

813-223-0800 (Hillsborough) 863-299-0800 (Polk County) 888-223-0800 (All Other Counties) Hearing Impaired/TTY:

7-1-1

Power Outage: 877-588-1010

**Energy-Saving Programs:** 813-275-3909

Please Note: If you choose to pay your bill at a location not listed on our website or provided by Tampa Electric, you are paying someone who is not authorized to act as a payment agent at Tampa Electric. You bear the risk that this unauthorized party will relay the payment to Tampa Electric and do so in a timely fashion. Tampa Electric is not responsible for payments made to unauthorized agents, including their failure to deliver or timely deliver the payment to us. Such failures may result in late payment charges to your account or service disconnection.

Page 3 of 6



Account #: 221008717698 Statement Date: February 15, 2024 Charges Due: March 07, 2024

### **Meter Read**

Service Period: Nov 22, 2023 - Dec 21, 2023



Meter Number	Read Date	Current Reading	Previous Reading	Ē	Total Used	Multiplier	Billing Period
1000809854	12/21/2023	565	484		81 kWh	1	30 Days

### **Charge Details**

Total Electric Cost, Local Fees and	\$41.38	
Municipal Public Service Tax		\$3.42
Franchise Fee		\$2.33
Electric Service Cost		\$35.63
Florida Gross Receipt Tax		\$0.89
Storm Surcharge	81 kWh @ \$0.01061/kWh	\$0.86
Clean Energy Transition Mechanism	81 kWh @ \$0.00427/kWh	\$0.35
Storm Protection Charge	81 kWh @ \$0.00400/kWh	\$0.32
Fuel Charge	81 kWh @ \$0.05239/kWh	\$4.24
Energy Charge	81 kWh @ \$0.07990/kWh	\$6.47
Daily Basic Service Charge	30 days @ \$0.75000	\$22.50
Electric Charges		

Billing information continues on next page →

Page 4 of 6



Account #: 221008717698 Statement Date: February 15, 2024 Charges Due: March 07, 2024

#### **Meter Read**

Service Period: Dec 22, 2023 - Jan 24, 2024

Meter Number	Read Date	Current Reading	*	Previous Reading	0	Total Used	Multiplier	Billing Period
1000809854	01/24/2024	679		565		114 kWh	1	34 Days

\$129.00

### **Charge Details**

Total Floatria	Cost, Local Fees and	Taxas	\$48.7
Municipal Publ	ic Service Tax		\$4.0
Franchise Fee			\$2.7
Electric Servi	ce Cost		\$41.9
Florida Gross F	Receipt Tax		\$1.0
Storm Surchar	ge	114 kWh @ \$0.00225/kWh	\$0.2
Clean Energy	Transition Mechanism	114 kWh @ \$0.00427/kWh	\$0.4
Storm Protect	ion Charge	114 kWh @ \$0.00775/kWh	\$0.8
Fuel Charge		114 kWh @ \$0.03843/kWh	\$4.3
Energy Charge		114 kWh @ \$0.08192/kWh	\$9.3
Daily Basic Ser	vice Charge	34 days @ \$0.75000	\$25.5
Electric Ch	100		

### Total Current Month's Charges

Aiscellaneous Credits

Total Current Month's Credits	-\$1.49
Interest for Cash Security Deposit - Electric	-\$1.49
MISCERANEOUS Credits	



HILLTOP POINT COMMUNITY DEVELOPMENT DISTRICT

38427 GARRON PLACE DADE CITY, FL 33525

Statement Date: January 30, 2024

Amount Due: \$2,327.80

> Due Date: February 20, 2024 Account #: 221009022809



#### Past Due - Pay Immediately

### **Account Summary**

Current Service Period: December 22, 2023 - January 24, 2024						
Previous Amount Due	\$1,249.55					
Payment(s) Received Since Last Statement	\$0.00					
Past Due - Pay Immediately	\$1,249.55					
Current Month's Charges - Pay by February 20, 2024	\$1,078.25					
Amount Due	\$2,327.80					

Amount not paid by due date may be assessed a late payment charge and an additional deposit.



Scan here to view your account online.



If you see a downed power line, move a safe distance away and call 911. For more safety tips, visit TampaElectric.com/PowerLineSafety

Learn about your newly redesigned bill and get deeper insights about your usage by visiting TECOaccount.com



To ensure prompt credit, please return stub portion of this bill with your payment.

Account #: 221009022809 Due Date: February 20, 2024



Pay your bill online at TampaElectric.com

See reverse side of your paystub for more ways to pay.

Go Paperless, Go Green! Visit TampaElectric.com/Paperless to enroll now.

HILLTOP POINT COMMUNITY DEVELOPMENT DISTRICT 2005 PAN AM CIR, STE 300 TAMPA, FL 33607-6008

FEB 02

Amount Due: \$2,327.80 Payment Amount: \$

688420907795

Past Due - \$1,249.55

Current - \$1,078.25

Mail payment to: **TECO** P.O. BOX 31318 TAMPA, FL 33631-3318



Service For: 38427 GARRON PLACE DADE CITY, FL 33525

Account #: 221009022809 Statement Date: January 30, 2024 Charges Due: February 20, 2024

Removing Your Envelope. We've noticed that you have been paying your bill electronically lately. To help cut down on clutter and waste, we are no longer including a remittance envelope with your bill. Should you want to mail in your payment, you can request a payment envelope by calling 813-223-0800 or simply use a regular envelope and address it to TECO P.O. Box 31318, Tampa, Florida

**Important Messages** 

33631-3318.

Service Period: Dec 22, 2023 - Jan 24, 2024

Rate Schedule: Lighting Service

#### Charge Details

	Lighting Charges		\$1,059.51
	State Tax		\$70.00
	Municipal Public Service Tax		\$3.03
	Franchise Fee		\$60.64
	Florida Gross Receipt Tax		\$0.96
	Storm Surcharge	336 kWh @ \$0.00074/kWh	\$0.25
	Clean Energy Transition Mechanism	336 kWh @ \$0.00036/kWh	\$0.12
	Storm Protection Charge	336 kWh @ \$0.03877/kWh	\$13.03
	Lighting Fuel Charge	336 kWh @ \$0.03806/kWh	\$12.79
	Lighting Pole / Wire	21 Poles	\$690.27
	Fixture & Maintenance Charge	21 Fixtures	\$196.98
	Lighting Energy Charge	336 kWh @ \$0.03406/kWh	\$11.44
	Lighting Service Items LS-1 (Bright	Choices) for 34 days	
0	Electric Charges		

Other Fees and Charges Lighting Late Payment Fee	\$18.74
Total Other Fees and Charges	\$18.74

Total Current Month's Charges

\$1,078.25

#### For more information about your bill and understanding your charges, please visit TampaElectric.com

### Ways To Pay Your Bill



#### **Bank Draft**

Visit TECOaccount.com for free recurring or one time payments via checking or savings account.



#### In-Person

Find list of Payment Agents at TampaElectric.com



#### Mail A Check

#### Payments:

TECO P.O. Box 31318 Tampa, FL 33631-3318 Mail your payment in the enclosed envelope.

866-689-6469

#### All Other Correspondences:

P.O. Box 111 Tampa, FL 33601-0111

#### Contact Us

#### Online:

TampaElectric.com Phone: **Commercial Customer Care:** 

866-832-6249 Residential Customer Care:

813-223-0800 (Hillsborough) 863-299-0800 (Polk County) 888-223-0800 (All Other Counties)

Hearing Impaired/TTY:

Power Outage: 877-588-1010

**Energy-Saving Programs:** 813-275-3909

#### **Credit or Debit Card**

Pay by credit Card using KUBRA EZ-Pav at TECOaccount.com. Convenience fee will be charged.



Phone Toll Free:

Tampa Electric

### **ADA Site Compliance**

6400 Boynton Beach Blvd 742721 Boynton Beach, FL 33474 accounting@adasitecompliance.com



### Invoice

BILL TO	
Billing:	
Inframark	

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
3146	02/02/2024	\$1,500.00	02/16/2024	14	

DESCRIPTION	QTY/HRS	RATE	AMOUNT
For Hilltop Point CDD: new, compliant and accessible website, quarterly software-based audits, customized accessibility policy, Compliance Shield, and two hours of annual tech support.	1	1,500.00	1,500.00

**BALANCE DUE** 

\$1,500.00

# CHECK REQUEST FORM Hilltop Point

Date:

2/9/2024

Invoice#:

02082024-01

Vendor#:

V00018

**Vendor Name:** 

**Hilltop Point** 

Pay From:

Truist Acct# 4088

**Description:** 

Series 2022-1 FY 24 Tax Dist ID 01/01-01/31

Code to:

201.103200.1000

Amount:

\$20,323.45

2/9/2024

Requested By:

Teresa Farlow

### HILLTOP POINT CDD

### DISTRICT CHECK REQUEST

**Today's Date** 2/8/2024

Check Amount \$20,323.45

Check Description Series 2022 -1 FY 24 Tax Dist. ID 01/01-01/31

Check Amount \$32,740.40

Check Description Series 2022 -2 FY 24 Tax Dist. ID 01/01-01/31

Payable To <u>HILLTOP POINT CDD</u>

Special Instructions Do not mail. Please give to Eric

(Please attach all supporting documentation: invoices, receipts, etc.)

Eric

Authorization

DM
Fund 001
G/L 20702
Object Code
Chk # Date

### HILLTOP POINT CDD

## TAX REVENUE RECEIPTS AND TRANSFER SCHEDULE Fiscal Year 2024, Tax Year 2023

Net O&M Net DS 22-1 Net DS 22-2 Net Total

Do	llar Amounts	Fiscal Year 202	4 Percentages
\$	-	0.00%	0.000000
\$	155,810.08	38.30%	0.383000
\$	251,016.04	61.70%	0.617000
	406,826.12	100.00%	100.00%

97%

		0.00%	0.00%	38.30%	38.30%	61.70%	61.70%			
Date Received	Amount Received	Raw Numbers eived Operations Revenue	ns Operations	Raw Numbers 2022-1 Debt Service Revenue	Rounded 2022-1 Debt Service Revenue	Raw Numbers 2022-2 Debt Service Revenue	Rounded 2022-2 Debt Service Revenue	Proof	Date Transferred / Distribution ID	Notes / CDD check #
11/14/2023	9,454.87	-	-	3,621.22	3,621.22	5,833.65	5,833.65	(0.00)	11/1-11/8	1124
11/21/2023	2,599.05	-	-	995.44	995.44	1,603.61	1,603.61	-	11/9-11/15	1124
12/6/2023	2,599.05			995.44	995.44	1,603.61	1,603.61	-	11/22-11/27	1127
12/7/2023	28,896.55	-		11,067.38	11,067.38	17,829.17	17,829.17	(0.00)	11/28-12/01	1127
12/15/2023	298,646.33	-	-	114,381.54	114,381.54	184,264.79	184,264.79	- 1	12/2-12/8	1127
1/11/2024	353.55	-	-	135.41	135.41	218.14	218.14	(0.00)	10/1-12/31 Int	
2/8/2024	53,063.85	-	_	20,323.45	20,323.45	32,740.40	32,740.40	0.00	01/01-01/31	
		_	-	-	-	-	-	-		
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			-		-	- 1		-		
TOTAL	395,613.25	-	-	151,519.87	151,519.88	244,093.38	244,093.37	0.00		
Net Total on Roll	406,826.12		_		155,810.08	·	251,016.04			
Collection Surplus /					7.25					
(Deficit)	(11,212.87)				(4,290.20)		(6,922.67)			

### **Distribution Details**

Funding Agency: HILLTOP POINT CDD (HLTPNT)
Date: 01/01/2024 - 01/31/2024
Components: current (tp, re, ca), installment (tp, re, ca), spas (re)

District/Agency	Fund	Roll Yr	Category	Туре	Amount	Commission (ZZZ)
HILLTOP POINT (HLTPNT)		2023	Real Estate - Current	Discount	\$-1,105.02	\$-22.10
		2023	Real Estate - Current	Tax Due	\$55,251.80	\$1,105.03
HILLTOP POINT CDD (HLTPNT)				Total	\$54,146.78	\$1,082.93
	Sales Sales			Wire Total	\$53,063.85	

# CHECK REQUEST FORM Hilltop Point

**Date:** 2/9/2024

Invoice#: 02082024-02

Vendor#: V00018

Vendor Name: Hilltop Point

Pay From: Truist Acct# 4088

**Description:** Series 2022-2 FY 24 Tax Dist ID 01/01-01/31

Code to: 201.103200.1000

Amount: \$32,740.40

2/9/2024

Requested By: Teresa Farlow

### HILLTOP POINT CDD

### DISTRICT CHECK REQUEST

**Today's Date** 2/8/2024

Check Amount \$20,323.45

Check Description Series 2022 -1 FY 24 Tax Dist. ID 01/01-01/31

Check Amount \$32,740.40

Check Description Series 2022 -2 FY 24 Tax Dist. ID 01/01-01/31

Payable To <u>HILLTOP POINT CDD</u>

Special Instructions Do not mail. Please give to Eric

(Please attach all supporting documentation: invoices, receipts, etc.)

Eric

Authorization

DM
Fund 001
G/L 20702
Object Code
Chk # Date

### **HILLTOP POINT CDD**

## TAX REVENUE RECEIPTS AND TRANSFER SCHEDULE Fiscal Year 2024, Tax Year 2023

**Dollar Amounts** Fiscal Year 2024 Percentages Net O&M 0.00% 0.000000 Net DS 22-1 155,810.08 38,30% 0.383000 Net DS 22-2 251,016.04 61.70% 0.617000 Net Total 406,826.12 100.00% 100.00%

97%

		0.00%	0.00%	38.30%	38.30%	61.70%	61.70%			
Date Received	Amount Received	Raw Numbers /ed Operations Revenue	Rounded Operations Revenue	Raw Numbers 2022-1 Debt Service Revenue	Rounded 2022-1 Debt Service Revenue	Raw Numbers 2022-2 Debt Service Revenue	Rounded 2022-2 Debt Service Revenue	Proof	Date Transferred / Distribution ID	Notes / CDD check #
11/14/2023	9,454.87	-		3,621.22	3,621.22	5,833.65	5,833.65	(0.00)	11/1-11/8	1124
11/21/2023	2,599.05	-	-	995.44	995.44	1,603.61	1,603.61	- 1	11/9-11/15	1124
12/6/2023	2,599.05	<u> </u>	-	995.44	995.44	1,603.61	1,603,61	-	11/22-11/27	1127
12/7/2023	28,896.55	-	•	11,067.38	11,067.38	17,829.17	17,829.17	(0.00)	11/28-12/01	1127
12/15/2023	298,646.33	-	-	114,381.54	114,381.54	184,264.79	184,264.79	-	12/2-12/8	1127
1/11/2024	353.55		<del>-</del>	135.41	135.41	218.14	218.14	(0.00)	10/1-12/31 Int	332/
2/8/2024	53,063.85	-	-	20,323.45	20,323.45	32,740.40	32,740.40	0.00	01/01-01/31	
		<u>-</u>		-	-	-	-			
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			-	-	-	-	-	-		
				-	-	-	-	-		
TOTAL	205 642 25			-				-		
Net Total on	395,613.25	-	-	151,519.87	151,519.88	244,093.38	244,093.37	0.00		
Roll	406,826,12		_		155,810.08		251,016.04			
Collection Surplus /					==0,020,03		231,010.01			
(Deficit)	(11,212.87)				(4,290.20)		(6,922.67)			

### **Distribution Details**

Funding Agency: HILLTOP POINT CDD (HLTPNT)
Date: 01/01/2024 - 01/31/2024
Components: current (tp, re, ca), installment (tp, re, ca), spas (re)

District/Agency HILLTOP POINT (HLTPNT)	Fund	Roll Yr 2023	Category	Туре	Amount	Commission (ZZZ)
THE TOTAL CHETT (TIET)			Real Estate - Current	Discount	\$-1,105,02	\$-22.10
HILL TOD DOINT ODD AN TONE		2023	Real Estate - Current	Tax Due	\$55,251.80	\$1,105.03
HILLTOP POINT CDD (HLTPNT)		-		Total	\$54,146.78	\$1,082.93
				Wire Total	\$53,063.85	C. 10. 16. 10.



Times Publishing Company
DEPT 3396
PO BOX 123396
DALLAS, TX 75312-3396
Toll Free Phone: 1 (877) 321-7355
Fed Tax ID 59-0482470

#### **ADVERTISING INVOICE**

Advertising Run Dates	Advertiser Name			
02/14/24	HILLTOP CDE	)	_	
Billing Date	Sales Rep		Customer Account	
02/14/2024	Deirdre Bonett		320570	
Total Amount Due		Ad Number		
\$116.80		0000328935		

#### **PAYMENT DUE UPON RECEIPT**

Start	Stop	Ad Number	Product	Placement	Description PO Number	Ins.	Size	Net Amount
02/14/24	02/14/24	0000328935	Times	Legals CLS	Change in Meeting	1	2x48 L	\$112.80
02/14/24	02/14/24	0000328935	Times Tampabay.com	Legals CLS Legals CLS	Change in Meeting Change in Meeting AffidavitMaterial	1	2x48 L 2x48 L	\$112.80 \$0.00 \$4.00

#### PLEASE DETACH AND RETURN LOWER PORTION WITH YOUR REMITTANCE

Tampa Bay Times

DEPT 3396 PO BOX 123396 DALLAS, TX 75312-3396 Toll Free Phone: 1 (877) 321-7355

#### ADVERTISING INVOICE

Thank you for your business.

Advertising Run Dates	Advertiser Name			
02/14/24	HILLTOP CDD	)		
Billing Date	Sales Rep		Customer Account	
02/14/2024	Deirdre Bonett		320570	
Total Amount Du	9	Ad Number		
\$116.80		0000328935		

#### DO NOT SEND CASH BY MAIL

PLEASE MAKE CHECK PAYBLE TO:

TIMES PUBLISHING COMPANY

REMIT TO:

Times Publishing Company DEPT 3396 PO BOX 123396 DALLAS, TX 75312-3396

HILLTOP CDD C/O INFRAMARK 2005 PAN AM CIRCLE, SUITE 300 TAMPA, FL 33607

# Tampa Bay Times Published Daily

#### STATE OF FLORIDA COUNTY OF Pasco

Before the undersigned authority personally appeared Deirdre Bonett who on oath says that he/she is Legal Advertising Representative of the Tampa Bay Times a daily newspaper printed in St. Petersburg, in Pinellas County, Florida, that the attached copy of advertisement, being a Legal Notice in the matter RE: Change in Meeting was published in said newspaper by print in the issues of: 2/14/24 or by publication on the newspaper's website, if authorized, on

Affiant further says the said Tampa Bay Times is a newspaper published in Pasco County, Florida and that the said newspaper has heretofore been continuously published in said Pasco County, Florida each day and has been entered as a second class mail matter at the post office in said Pasco County, Florida for a period of one year next preceding the first publication of the attached copy of advertisement, and affiant further says that he/she neither paid not promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper.

Signature Affiant

Sworn to and subscribed before me this 02/14/2024

Signature of Notary Public

\_ ...

Personally known

X

or produced identification

Type of identification produced



# NOTICE OF REGULAR BOARD "CHANGE IN MEETING LOCATION" HILLTOP POINT COMMUNITY DEVELOPMENT DISTRICT

NOTICE IS HEREBY GIVEN that the Board of Supervisors of the Hilltop Point Community Development District will hold a Regular Meeting of the Board to consider any and all business which may properly come before them. The location of the Regular Meeting of the Board of Supervisors of the Hilltop Point Community Development District has been changed to be held at the Residence Inn Northpointe 2101 Northpointe Parkway, Lutz, FL 33558 on the following dates at 10:15 a.m.:

2/23/24 5/24/24

There may be occasions when one or more Supervisors will participate by telephone. At the above location there will be present a speaker telephone so that interested persons can attend the meeting at the above location and be fully informed of the discussions taking place either in person or by telephone communication. The regular meetings may be continued to a date, time, and place to be specified on the record at such meeting.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in these meetings is asked to advise the District Office at (813) 873-7300, at least 48 hours before the meetings. If you are hearing or speech impaired, please contact the Florida Relay Service at 7-1-1, who can aid you in contacting the District Office.

If any person decides to appeal any decision made by the Board with respect to any matter considered at these meetings, such person will need a record of the proceedings and such person may need to ensure that a verbatim record of the proceedings is made, at his or her own expense, and which record includes the testimony and evidence on which the appeal is based.

Bryan Radcliff District Manager

Run Date 02/14/2024

0000328935



Corporate Office PO Box 267 Seffner, FL 33583

Estimate #

87712

813-757-6500 813-757-6501

# **Invoice**

PO / PA#

Date	Invoice #
2/6/2024	181730

Bill To:	Property Information
Hilltop Point CDD c/o Inframark 2005 Pan Am Circle Suite 300 Tampa, FL 33607	

Work Order #

				<u> </u>	
Description			Qty	Rate	Amount
Provide labor and material to line trim wee north perimeter retaining wall and apply 1 nonselective herbicide.					
Clean-up			1	195.00	195.00
				Total	\$195.00
Questions regarding this invoice? Please e-mail arpayments@Imppro.com or call 813-757-6500 and ask for Accounts Receivable.	Terms	Due	Date	Payments/Credits	\$0.00
If paying by credit card, please add a 3% processing fee of the Invoice total. Thank you.	Net 30	3/7/	2024	Balance Due	\$195.00



Corporate Office PO Box 267 Seffner, FL 33583

813-757-6500 813-757-6501

# **Invoice**

PO / PA#

Date	Invoice #
2/15/2024	181873

Bill To:	Property Information
Hilltop Point CDD c/o Inframark 2005 Pan Am Circle Suite 300 Tampa, FL 33607	

Estimate #	Work Order#
87727	

Description Qty		Rate	Amount		
Cut down dead Oak trees in common area at Barrel Drive.					
Tree Removal			1	1,900.00	1,900.00
Tree Removal		3	1,050.00	3,150.00	
				Total	\$5,050.00
Questions regarding this invoice? Please e-mail arpayments@Imppro.com or call 813-757-6500 and ask for Accounts Receivable.	Terms	Due	Date	Payments/Credit	s \$0.00
If paying by credit card, please add a 3% processing fee of the Invoice total. Thank you.	Net 30	3/16	6/2024	Balance Due	\$5,050.00



PO Box 267 Seffner, FL 33583

> 813-757-6500 813-757-6501

# **Invoice**

Date	Invoice #
3/1/2024	182076

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Hilltop Point CDD c/o Inframark 2005 Pan Am Circle Suite 300 Tampa, FL 33607

Property Information	on	

## Services for the month of March 2024

Description	Qty	Rate	Amount
MONTHLY GROUND MAINTENANCE CONTRACT EFFECTIVE DATE: DECEMBER 1, 2023	1	2,430.25	2,430.25

			Total	\$2,430.25
Questions regarding this invoice? Please e-mail arpayments@lmppro.com or call 813-757-6500 and ask for Accounts Receivable.	Terms	Due Date	Payments/Credits	\$0.00
If paying by credit card, please add a 3% processing fee of the Invoice total. Thank you.	Net 30	3/31/2024	Balance Due	\$2,430.25

# Hilltop Point Community Development District

Financial Statements (Unaudited)

Period Ending February 29, 2024

Prepared by:



2005 Pan Am Circle ~ Suite 300 ~ Tampa, Florida 33607 Phone (813) 873-7300 ~ Fax (813) 873-7070

#### **Balance Sheet**

As of February 29, 2024 (In Whole Numbers)

**GENERAL** LONG-TERM SERIES 2022-1 SERIES 2022-2 SERIES 2022-1 **SERIES 2022-2 DEBT GENERAL** DEBT SERVICE DEBT SERVICE **CAPITAL CAPITAL ACCOUNT ACCOUNT DESCRIPTION FUND FUND FUND** PROJECT FUND PROJECT FUND GROUP FUND **TOTAL ASSETS** - \$ - \$ - \$ Cash - Operating Account \$ 57,712 \$ - \$ 57,712 Cash in Transit 19,123 32,740 51,863 Due From Developer 13,498 13,498 Due From Other Funds 99,525 253,949 353,474 Investments: Acquisition & Construction Account 4,525 134,209 138,734 Capitalized Interest Account 24 24 Interest Account 1,558 1,558 Prepayment Account 59,458 59,458 Reserve Fund 168,019 445,697 613,716 Revenue Fund 142,665 142,665 Amount To Be Provided 8,375,000 8,375,000 TOTAL ASSETS \$ 71,210 \$ 390,823 \$ 478,461 \$ 104,050 \$ 388,158 \$ 8,375,000 \$ 9,807,702 **LIABILITIES** Accounts Payable \$ 13,240 \$ 20,323 \$ 32,740 \$ - \$ - \$ - \$ 66,303 Accrued Expenses 590 590 Deferred Revenue 13,498 13,498 Bonds Payable - Series 2022A-1 5,010,000 5,010,000 Bonds Payable - Series 2022A-2 3,365,000 3,365,000 Due To Other Funds 47,888 84,378 221,208 353,474 **TOTAL LIABILITIES** 75,216 104,701 253,948 8,375,000 8,808,865

#### **Balance Sheet**

As of February 29, 2024 (In Whole Numbers)

**GENERAL** LONG-TERM SERIES 2022-1 SERIES 2022-2 SERIES 2022-1 **SERIES 2022-2 DEBT GENERAL** DEBT SERVICE DEBT SERVICE **CAPITAL CAPITAL ACCOUNT ACCOUNT DESCRIPTION FUND FUND FUND** PROJECT FUND PROJECT FUND GROUP FUND **TOTAL FUND BALANCES** Restricted for: **Debt Service** 286,122 224,513 510,635 Capital Projects 492,208 104,050 388,158 Unassigned: (4,006)(4,006)TOTAL FUND BALANCES (4,006)998,837 286,122 224,513 104,050 388,158 **TOTAL LIABILITIES & FUND BALANCES** 71,210 \$ 390,823 \$ 104,050 \$ \$ 478,461 \$ 388,158 \$ 8,375,000 \$ 9,807,702

#### Statement of Revenues, Expenditures and Changes in Fund Balances

For the Period Ending February 29, 2024 General Fund (001) (In Whole Numbers)

ACCOUNT DESCRIPTION	ANNUAL ADOPTED YEAR TO ACCOUNT DESCRIPTION BUDGET ACT		VARIANCE (\$) FAV(UNFAV)	YTD ACTUAL AS A % OF ADOPTED BUD	
REVENUES					
Special Assmnts- CDD Collected	390,335	21,071	(369,264)	5.40%	
Developer Contribution	· -	30,210	30,210	0.00%	
TOTAL REVENUES	390,335	51,281	(339,054)	13.14%	
EXPENDITURES					
Administration					
Supervisor Fees	7,200	2,200	5,000	30.56%	
ProfServ-Dissemination Agent	1,250	2,083	(833)	166.64%	
ProfServ-Recording Secretary	1,600	600	1,000	37.50%	
District Counsel	9,500	7,492	2,008	78.86%	
District Engineer	5,400	-	5,400	0.00%	
Administrative Services	4,000	1,875	2,125	46.88%	
Management & Accounting Services	4,000	-	4,000	0.00%	
District Manager	22,000	10,417	11,583	47.35%	
Accounting Services	9,500	3,750	5,750	39.47%	
Website Compliance	1,800	-	1,800	0.00%	
Postage, Phone, Faxes, Copies	500	267	233	53.40%	
Rentals & Leases	500	250	250	50.00%	
Public Officials Insurance	2,500	2,340	160	93.60%	
Legal Advertising	2,500	382	2,118	15.28%	
Bank Fees	200	36	164	18.00%	
Financial & Revenue Collections	1,000	300	700	30.00%	
Website Administration	1,600	500	1,100	31.25%	
Information Technology	500	250	250	50.00%	
Miscellaneous Expenses	250	-	250	0.00%	
Office Supplies	100	-	100	0.00%	
Dues, Licenses, Subscriptions	175	175		100.00%	
Total Administration	76,075	32,917	43,158	43.27%	
Electric Utility Services					
Electricity - Utility Ops	1,500	179	1,321	11.93%	
Electricity - Streetlights	42,257	11,511	30,746	27.24%	
Total Electric Utility Services	43,757	11,690	32,067	26.72%	
Stormwater Control					
R&M-Boundary Walls/Fences/Monuments	5,000	1,181	3,819	23.62%	
Aquatic Maintenance	15,000	- -	15,000	0.00%	
Aquatic Plant Replacement	7,500	-	7,500	0.00%	
Total Stormwater Control	27,500	1,181	26,319	4.29%	

#### Statement of Revenues, Expenditures and Changes in Fund Balances

For the Period Ending February 29, 2024 General Fund (001) (In Whole Numbers)

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)	YTD ACTUAL AS A % OF ADOPTED BUD
Other Physical Environment				
Insurance - General Liability	3,200	2,860	340	89.38%
Insurance -Property & Casualty	12,500	-	12,500	0.00%
Landscape - Annuals	7,500	-	7,500	0.00%
Landscape - Mulch	7,500	-	7,500	0.00%
Landscape Maintenance	150,000	19,598	130,402	13.07%
Plant Replacement Program	5,000	-	5,000	0.00%
Irrigation Maintenance	6,000	-	6,000	0.00%
Entry & Walls Maintenance	1,500	-	1,500	0.00%
Miscellaneous Services	15,000		15,000	0.00%
Total Other Physical Environment	208,200	22,458	185,742	10.79%
Parks and Recreations				
Field Services	4,500	-	4,500	0.00%
Dog Waste Station Service & Supplies	1,500	-	1,500	0.00%
Total Parks and Recreations	6,000		6,000	0.00%
Contingency				
Misc-Contingency	28,803	-	28,803	0.00%
Total Contingency	28,803		28,803	0.00%
TOTAL EXPENDITURES	390,335	68,246	322,089	17.48%
Excess (deficiency) of revenues				
Over (under) expenditures		(16,965)	(16,965)	0.00%
FUND BALANCE, BEGINNING (OCT 1, 2023)		12,959		
FUND BALANCE, ENDING		\$ (4,006)		

#### Statement of Revenues, Expenditures and Changes in Fund Balances

For the Period Ending February 29, 2024 Series 2022-1 Debt Service Fund (201) (In Whole Numbers)

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE ACTUAL		VARIANCE (\$) FAV(UNFAV)		YTD ACTUAL AS A % OF ADOPTED BUD
<u>REVENUES</u>						
Interest - Investments	\$ -	\$	6,094	\$	6,094	0.00%
Special Assmnts- Tax Collector	331,868		151,520		(180,348)	45.66%
Special Assmnts- CDD Collected	-		61,013		61,013	0.00%
TOTAL REVENUES	331,868		218,627		(113,241)	65.88%
EXPENDITURES  Debt Service						
Principal Debt Retirement	75,000		-		75,000	0.00%
Interest Expense	256,868		129,296		127,572	50.34%
Total Debt Service	331,868	129,296		202,572		38.96%
TOTAL EXPENDITURES	331,868		129,296		202,572	38.96%
Excess (deficiency) of revenues						
Over (under) expenditures			89,331		89,331	0.00%
FUND BALANCE, BEGINNING (OCT 1, 2023)			196,791			
FUND BALANCE, ENDING		\$	286,122			

#### Statement of Revenues, Expenditures and Changes in Fund Balances

For the Period Ending February 29, 2024 Series 2022-2 Debt Service Fund (202) (In Whole Numbers)

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE ACTUAL		VARIANCE (\$) FAV(UNFAV)		YTD ACTUAL AS A % OF ADOPTED BUD
<u>REVENUES</u>						
Interest - Investments	\$ -	\$	3,522	\$	3,522	0.00%
Special Assmnts- Tax Collector	227,161		244,093	16,932	16,932	107.45%
Special Assmnts- CDD Collected	-		116,100		116,100	0.00%
TOTAL REVENUES	227,161		363,715		136,554	160.11%
EXPENDITURES  Debt Service						
Principal Debt Retirement	45,000		-		45,000	0.00%
Interest Expense	182,161		91,615		90,546	50.29%
Total Debt Service	227,161		91,615		135,546	40.33%
TOTAL EXPENDITURES	227,161		91,615		135,546	40.33%
Excess (deficiency) of revenues						
Over (under) expenditures			272,100		272,100	0.00%
FUND BALANCE, BEGINNING (OCT 1, 2023)			(47,587)			
FUND BALANCE, ENDING		\$	224,513			

#### Statement of Revenues, Expenditures and Changes in Fund Balances

For the Period Ending February 29, 2024 Series 2022-1 Capital Project Fund (301) (In Whole Numbers)

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET		YEAR TO DATE ACTUAL		VARIANCE (\$) FAV(UNFAV)		YTD ACTUAL AS A % OF ADOPTED BUD
REVENUES							
Interest - Investments	\$	-	\$	99	\$	99	0.00%
TOTAL REVENUES		-		99		99	0.00%
EXPENDITURES							
TOTAL EXPENDITURES		-		-		-	0.00%
Excess (deficiency) of revenues							
Over (under) expenditures		-		99		99	0.00%
FUND BALANCE, BEGINNING (OCT 1, 2023)				103,951			
FUND BALANCE, ENDING			\$	104,050			

#### Statement of Revenues, Expenditures and Changes in Fund Balances

For the Period Ending February 29, 2024 Series 2022-2 Capital Project Fund (302) (In Whole Numbers)

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YE	YEAR TO DATE ACTUAL		ARIANCE (\$) AV(UNFAV)	YTD ACTUAL AS A % OF ADOPTED BUD	
<u>REVENUES</u>							
Interest - Investments	\$ -	\$	24,353	\$	24,353	0.00%	
TOTAL REVENUES	-		24,353		24,353	0.00%	
EXPENDITURES							
Construction In Progress							
Construction in Progress	_		1,273,273		(1,273,273)	0.00%	
Total Construction In Progress			1,273,273		(1,273,273)	0.00%	
TOTAL EXPENDITURES	-		1,273,273		(1,273,273)	0.00%	
Excess (deficiency) of revenues							
Over (under) expenditures			(1,248,920)		(1,248,920)	0.00%	
FUND BALANCE, BEGINNING (OCT 1, 2023)			1,637,078				
FUND BALANCE, ENDING		\$	388,158				

#### **HILLTOP POINT CDD**

Bank Reconciliation

Bank Account No. 4088 TRUIST- GF OPERATING

 Statement No.
 02-24

 Statement Date
 2/29/2024

57,712.08	Statement Balance	57,712.08	G/L Balance (LCY)
0.00	Outstanding Deposits	57,712.08	G/L Balance
		0.00	Positive Adjustments
57,712.08	Subtotal		
0.00	Outstanding Checks	57,712.08	Subtotal
0.00	Differences	0.00	Negative Adjustments
	•		
57,712.08	Ending Balance	57,712.08	Ending G/L Balance

Difference 0.00

Posting Date	Document Type	Document No.	Description		Amount	Cleared Amount	Difference
Checks							
2/9/2024	Payment	1134	BETTY VALENTI		200.00	200.00	0.00
2/9/2024	Payment	1135	ERIN MCCORMICK LAW PA		1,093.50	1,093.50	0.00
2/9/2024	Payment	1136	HILLTOP POINT CDD		330,495.48	330,495.48	0.00
2/9/2024	Payment	1137	INFRAMARK LLC		8,552.16	8,552.16	0.00
2/9/2024	Payment	1138	JOHN C. BLAKLEY		200.00	200.00	0.00
2/9/2024	Payment	1139	LANDSCAPE MAINTENANCE		7,290.75	7,290.75	0.00
2/9/2024	Payment	1140	LEE R. THOMPSON		200.00	200.00	0.00
2/9/2024	Payment	1141	STANTEC CONSULTING SERVICES, INC.	STANTEC CONSULTING SERVICES, INC. 742.		742.00	0.00
2/9/2024	Payment	1142	TAMPA ELECTRIC		2,981.92	2,981.92	0.00
2/9/2024	Payment	1143	YELLOWSTONE LANDSCAPE 2,354.00		2,354.00	2,354.00	0.00
Total Check	ks				354,109.81	354,109.81	0.00
Deposits							
2/5/2024		JE000271	CK#39535#### - O&M	G/L	1,326.90	1,326.90	0.00
2/7/2024		JE000274	CK#133110###### - Dev Funding	G/L	30,210.13	30,210.13	0.00
2/8/2024		JE000295	Debt Service/ Tax Revenue G/L 53,063.85		53,063.85	53,063.85	0.00
Total Depo	sits				84,600.88	84,600.88	0.00

# HILLTOP POINT SITE INSPECTION REPORT.3/6/24, 3:12 PM

Hilltop Point. CDD.

Wednesday, March 6, 2024

**Prepared For Board of supervisors.** 

25 Issues Identified





**Pindos Drive.** 

Assigned To LMP.

Heading East on the street looks good.



**Pindos Drive.** 

Assigned To LMP.

The back of the fence-line is free of weeds and looks good.



#### **Pindos Drive.**

Assigned To District manager.

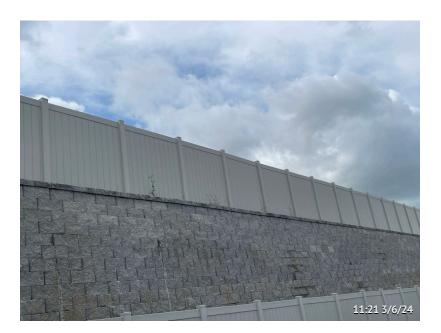
The mailboxes are clean and look good.



**NE** perimeter fence.

Assigned To LMP.

Looks well maintained.



## **NE** perimeter fence.

Assigned To LMP.

Treat / remove the weeds beginning to grow.



#### **Palomino Drive.**

Assigned To LMP.

Everything looks good around the utility.



Palomino pond.

Assigned To LMP.

The dry pond looks good.



**Barrel Drive.** 

Assigned To LMP

There were two dead tree removals.



## **SE** perimeter fence.

Assigned To LMP.

The fence-line and the turf are well-maintained.



Barrel Drive.
Assigned To LMP.
Looks good.



#### **Clinton Ave.**

Assigned To District manager.

The entrance façade is clean and looks good.



#### **Clinton Ave.**

Assigned To LMP.

Perimeter fence build heading east on the street.



#### **Clinton Ave.**

Assigned To District manager.

The West side entrance.



**Clinton Ave.** 

Assigned To MI Homes.

Reported to MI Homes.



Hilltop Farms Drive.
Assigned To District manager.
Amenity center signage.



Garron Place.
Assigned To District manager.
The amenity center build in progress.



#### **Garron Place.**

Assigned To District manager.

The amenity center pavers are clean and look good.



**Garron Place.** 

Assigned To District manager.

The pool built in progress.



**Garron Place.** 

Assigned To District manager.

The pool pavers are clean and look good.



Hilltop Farms Drive pond.

Assigned To District manager.

The dry pond looks good.



Hilltop Farms Drive.
Assigned To District manager.
The dry pond looks good.



Hilltop Farms Drive.
Assigned To LMP.
The dry pond looks good.



North perimeter fence.

Assigned To LMP.

Defense line is clear and looks good.



**Stirrup Drive.** 

Assigned To LMP.

The dry pond looks good.



## West perimeter fence.

Assigned To LMP.

The fence-line is clear and looks good.